

# Central Pulp and Paper Research Institute, Saharanpur

## APPLICATION FOR SHORT LEAVE

1. Name:..... Designation.....

2. Period of Leave

From.....

3. Permission to be away from H.Q:

From.....To.....

4. Purpose of Leave.....

5. Address while on leave .....

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Dated.....

Signature of Applicant

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Leave sanctioned/Not sanctioned

Signature  
Name & Designation of the  
Sanctioning Authority

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