

**CENTRAL PULP & PAPER RESEARCH INSTITUTE,  
SAHARANPUR**

CPPRI/ Dir/21

Date: 29.03.2024

**OFFICE ORDER**

With immediate effect it has been decided that in absence of Ms. Barnali Shome, Administrative Officer, all the work related to Administration, Guest House, Estate and Canteen will be look after by Shri Alok Kumar Goel, Scientist E-II and Head Finance & Accounts as link Officer.

In absence of Shri Alok Kumar Goel, Scientist E-II and Head Finance & Accounts all the activities related to Finance & Accounts will be look after by Ms. Barnali Shome, Administrative Officer as link officer

In absence of Shri Narendra Kumar Naik, Tehnical Officer E-I and Incharge Store & Purchase all the work related to Store & Purchase will be look after by Ms. Barnali Shome, Administrative Officer as link officer.

  
(M.K.Gupta) 28-3-24  
Director

**Copy to:**

1. P.S. to Director- For kind information of Director Please.
2. All Divisional Heads/Incharges
3. Office order file
4. Guard File