

Ref: CPPRI/RTI/2025/13

08/08/2025

Mohd. Islam  
CPPRI, Saharanpur

**Subject:** With reference to your RTI application filed under Registration number CPPRI/RTI/2025/13

Dear Sir,

I am referring to your request for information under RTI Act 2005 is being furnished below:

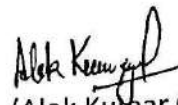
Sl. No.	Information furnished
1 to 5	<p>A copy of certificate issued by Advance Electronics to Mr. Amit Kumar S/o Shri Virendra Singh is attached with this letter.</p> <p>A copy of the experience certificate issued by National Institute of Unani Medicine, Ghaziabad in respect of Shri Amit Kumar S/o Shri Virendra Singh is attached with this letter.</p> <p>A copy of the certificate issued by National Institute of Biologicals, Ministry of Health and Family Welfare, Government of India, Noida 201309 is attached with this letter.</p> <p>Reliving letter of Shri Amit Kumar, Technical Associate, National Insitute of Biological (NIB) Noida is attached with this letter.</p>
6 to 8	<p>Service certificate issued by Indian Overseas Bank on 29.7.2022 in respect of Shri Kaushlesh Pratap Singh is attached with this letter.</p> <p>Memo of service issued by Indian Overseas Bank on 31.01.2024 in respect of Shri Kaushlesh Pratap Singh is attached with this letter.</p> <p>Certificate issued on 06.02.2024 by Nehru Yuva Kendra Siangthan, an autonomous body under the Ministry of youth affairs and sports, GOI New Delhi in respect of Shri Kaushlesh Pratap Singh is attached with this letter.</p> <p>Request for NOC undertaking submitted by the candidate Shri kaushlesh Pratap Singh is attached with this letter.</p> <p>Copy of request letter submitted by Shri kaushlesh Pratap Singh to Deputy Registrar (HR), Dr. B.R. Ambedkar University, Delhi for issue of No Objection Certificate and experience certificate.</p>

*Delivered*  
8/8/25

*Ashu*

*o/c*

First appeal, if any against the reply of PIO may be made to the First Appellate Authority Dr. A. K. Dixit, Scientist - F and FAA, Phone -0123-714051, Ext. 209 within 30 days of receipt of this reply.



(Alok Kumar Goel)

Public Information Officer

CPPRI, Saharanpur

Contact No. 0132-2714062, Ext.239

Encl: As above



F. No. 11/2021-22/AE/HR Department/03

Dated: August 16, 2021

## To Whom So Ever It May Concern

This is certify that Mr. Amit Kumar (Emp. Code AE6002) Son of Shri Virendra Singh was working as Office Manager in Advance Electronics, East Delhi from July 01, 2015 to August 13, 2021 with our entire satisfaction. During his working period, we found him a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge.

CTC (in Lakhs)	Duties Performance	Place of Posting
8.96 Lakhs	Stock Inventory management, Purchase file work, Office work, Maintain of records warehouse, Payment of invoice, HR activities and Tender process etc.	Delhi

We wish him every success in life.

For ADVANCE ELECTRONICS

Regards.

Mr. Yaseen - (Manager HR Department )

Phone Number: +91 9818623248

Email Id: [advanceline.delhi@gmail.com](mailto:advanceline.delhi@gmail.com)

Ground Floor, Main 33 Feet Road, Kabir Nagar, Shahdara, East Delhi-110094



Dated: 31.05.2024

### To Whom So Ever It May Concern

This is to certify that Shri Amit Kumar Upadhayay S/o Shri Virendra Upadhayay working As Technical Associate on contractual basis through outsourcing agency M/s Rajdhani Enterprises, New Delhi and posted at National Institute of Biological (Under Ministry of Health and Family Welfare, Government of India), A-32 Sector 62 Noida Uttar Pradesh. The duties performed by him from the 11.12.2023 to 31.05.2024 are as under:

Name of Post	From	To	Total Period (MM)	Nature of Appointment	Department
Technical Associate	11.12.2023	31.05.2024	07	On Contractual Basis with Consolidated Pay Rs. 40000/-PM	Finance Division

Pay Scale	Duties Performance	Place of posting	Worked at supervisory level
Rs. 40000/-PM (Consolidated)	E-tender, GeM Procurement, LPC, Payment of Invoice, Service matter file work, GPF, NPS, OPS, handle of all Stock Inventory, etc.	National Institute of Biological, A-32, Sector-62 Noida Uttar Pradesh-201309	Shri P K Mahapatra Administrative Officer Finance Division

During the period of service Shri Amit Kumar Upadhayay is found hardworking, honest, sincere, dedicated and punctual.

We wish for bright future of Shri Amit Kumar Upadhayay.

*Adu*  
(U. N. Sharma)  
Section Officer



विश्व स्वास्थ्य संगठन  
मुख्यालय, पुनरीवी, एचवीएसएजी, शिकलिस  
इन-विटो बायोनोस्टिक एजेंसी की  
मुख्यता विशेषज्ञ के लिए सहयोग केंद्र



WORLD HEALTH ORGANIZATION  
Collaborating Centre for Quality Control of  
HIV, HCV, HBsAg and syphilis in vitro  
diagnostic assays

राष्ट्रीय यूनानी चिकित्सा संस्थान / NATIONAL INSTITUTE OF UNANI MEDICINE

(आयुष मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान) / (An Autonomous Body under Ministry of AYUSH, Govt. of India)

कमला नेहरू नगर, निकट सी.बी.आई. अकादमी, हापुर रोड, गाजियाबाद -201002

Kamla Nehru Nagar, Near C.B.I. Academy, Hapur Road, Ghaziabad -201002

प्रधान कार्यालय: कोट्टिगे पाल्या मगाडी मैन रोड, बेंगलूरु-560 091 / Kottigepalya, Magadi Main Road, Bengaluru - 560 091

F. No.1-3/2022-23/Estt/GZB/222

Dated: 31.05.2024

FORM-I  
Experience Certificate

Telephone No: 080-23584260

Name of Organization Address of the Organization : National Institute of Unani Medicine, Ghaziabad  
Dated: 31.05.2024

This is to certify that Shri. Amit Kumar S/o, Shri Virendra Singh was an employee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under:

Name of post held	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of Appointment- Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.	Department/ Specially/Field of experience
(1)	(2)	(3)	(4)	(5)	(6)
Senior Assistant	01/10/2022	31/12/2022	3 months	Contractual	Administration
	02/01/2023	31/03/2023	3 months	Contractual	
	10/04/2023	10/05/2023	1 month	Contractual	
	12/05/2023	11/07/2023	2 months	Contractual	
	13/07/2023	12/10/2023	3 months	Contractual	
Pay scale and last salary drawn	Duties performed/experience gained in brief in each post (please give details, if need be, in attached sheet) (in case of Medical posts, please mention field of specialization)		Place of posting		Worked at supervisory level/middle management level/head of branch
(7)	(8)		(9)		(10)
Consolidate salary of ₹.40,000/ pm	Office work		NIUM, Ghaziabad		Senior Assistant

2. It is certified that above facts and figures are true and based on service records available in our organization/Department/Ministry.

*[Signature]*  
Signature

Name of competent authority  
Stamp of competent authority

**DIRECTOR I/C**  
**NATIONAL INSTITUTE OF UNANI MEDICINE**  
Kottige Palya, Magadi Main Road,  
BENGALURU - 560 091.

ABCFR0186M1ZT



## RAJDHANI ENTERPRISES

Head Office: Leela Ram Market Masjid Moth South Ex. Part-2, New Delhi - 110049, 4th Floor Block A, New Delhi  
Branch Office : A-1112, In Tower T-3, Pilot No-17, Sector-Tech Zone - IV, Greater Noida (West) U.P. - 201301  
Email Id: rajdhanienterprises2020@gmail.com

Mob : 7678542245  
9958324134  
011-49775506

Reg. RJ/01/25/DL-180

Date: .....

Dated: 30-Jan-2025

To,

Mr. Amit Kumar  
Technical Associate  
National Institute of Biologicals (NIB)  
Noida, Uttar Pradesh

Sub: Relieving Letter

Dear Employee,

This has reference to your email regarding your resignation from the service of the Company. In this respect we would like to inform you that your resignation from the service of the company has been accepted and you will be relieved from your post/service as a **Technical Associate at NIB, Noida**,

We appreciate the contribution you have made for the organization throughout the course of your employment. We wish you luck for all the success in your future endeavors.

Best regards,

For Rajdhani Enterprises

Authorized Signatory  
HR Manager Ailka



### Branches

Delhi | Mumbai | Chandigarh | Punjab | MP | Uttarakhand | Uttar Pradesh | Haryana | Gujarat | Rajasthan





इण्डियन ओवरसीज बैंक Indian Overseas Bank  
क्षेत्रीय कार्यालय Regional Office , मुंबई Mumbai - 1  
मेकर टावर ई, 5 वीं मंजिल/ Maker Tower "E" 5th Floor  
कफ परेड / Cuffe Parade, मुंबई Mumbai 400 005.

दूरध्वनी / Telephone: 22174164  
22174167  
फैक्स / Fax : 22174170

संदर्भ सं. RO/ HRMD / 52/2022-23

दिनांक / Date: 29.07.2022

सेवा प्रमाणपत्र Service Certificate

This is to certify that Shri Kaushlesh Pratap Singh Roll no 62584 Joined the services of the bank on 24.11.2014 as a probationary officer (Scale-1). Member Resigned from our Bank on 18.01.2021 from Our Chhedanagar Branch as Assistant Manager. The details of various positions held by her during the tenure with our bank are mentioned under:

Sr.no	Designation	From date	To date	Permanent/ Contractual	Job profile/Portfolio
1	Assistant Manager (On Probation)	24.11.2014	25.11.2015	Permanent	General Banking officer/Banking operations
2	Assistant Manager	26.11.2015	18.01.2021	Permanent	General Banking officer/Banking operations

(लीना आर वी Leena R V )

(सहायक महाप्रबंधक Assistant General Manager)



*[Handwritten signature]*  
04/03/24



इण्डियन ओवरसीज़ बैंक Indian Overseas Bank  
केन्द्रीय कार्यालय - पो.बॉ.3765 अण्णा सालै, चेन्नै 600 002  
Central Office, P.B.No.3765, 763, Anna Salai, Chennai - 600 002

मानव संसाधन प्रबंधन विभाग Human Resources Management Dept.  
पर्यवेक्षी अनुभाग Supervisory Section  
HRMD/SUP/62584/2023-24

Tel. 044 - 28519687

ई मेल E-mail - padsup@lobnet.co.in  
दिनांक Date: 30.01.2024

MEMO OF SERVICE

NAME	: KAUSHLESH PRATAP SINGH
ROLL NO	: 62584
DATE OF BIRTH	: 28.10.1989
DATE OF JOINING THE BANK	: 24.11.2014
DESIGNATION AT THE TIME OF JOINING	: ASST MANAGER(PROB)
EDUCATIONAL QUALIFICATION	: B.Tech, CAIIB-I, CAIIB, CERTIFICATE IN TRADE FINANCE, CERTIFIED TREASURY PROFESSIONALS, CERT in RISK FINANCIAL SERVICES, CERT IN FOREX, PG Dip BF
DATE OF LEAVING THE BANK	: 18.01.2021
DESIGNATION AT THE TIME OF LEAVING	: ASST MANAGER
EXIT TYPE	: RESIGNATION
ACTIVE SERVICE PERIOD	: 24.11.2014 TO 18.01.2021
PERIOD WORKED IN CURRENT CADRE	: 24.11.2014 TO 18.01.2021

*[Signature]* 30/01/2024  
Deputy General Manager  
उप महा प्रबंधक



*[Signature]*  
30/03/24





नेहरू युवा केन्द्र संगठन  
Nehru Yuva Kendra Sangathan

साथ साथ  
कल की ओर



नेहरू युवा केन्द्र संगठन

Nehru Yuva Kendra Sangathan

स्वायत्तशासी संस्था  
युवा कार्यक्रम एवं खेल मंत्रालय  
भारत सरकार

An Autonomous Body under the  
Ministry of Youth Affairs & Sports  
Government of India

No.: NYKS/Pers/Emp/Exp/2024/54

Date: 06.02.2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Sh. Kaushlesh Pratap Singh S/o Sh. Virendra Singh is an employee of Nehru Yuva Kendra Sangathan (An autonomous body under the Ministry of Youth Affairs and Sports) and duties performed by him during the period are as under:

Name of post held	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of Appointment Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.	Department / Specially/ Field of experience
Assistant Section Officer	20.01.2021	05.01.2024	2 years, 11 months, 16 days	Permanent	NYKS
Pay Scale	Duties performed/experience gained in brief in each post (please give details, if need be, in attached sheet) (in case if Medical posts, please mention field of specialization)			Place of posting	Worked at supervisory level / middle management Level / head of branch
Pay Level - 6 (35,400 - 1,12,400)	ASO will supervise work of Administrative Assistant and will be responsible to get the work done in the Section / Office. Assistant Section Officer will report to Section Officer.			NYKS - Regional Office Alipur, Delhi	Middle Management Level

It is certified that above facts and figures are true and based on service records available in our organization.

This issues with the approval of competent authority.

*[Signature]*  
06/02/24  
Dhruv Dogra

Assistant Director (Personnel)

ध्रुव डोगरा / DHURUV DOGRA

सहायक निदेशक / Assistant Director

नेहरू युवा केन्द्र संगठन / Nehru Yuva Kendra Sangathan  
युवा कार्य एवं खेल मंत्रालय / Ministry of Youth Affairs & Sports  
भारत सरकार / Government of India

भूतल, 4 जीवन दीप भवन, संसद मार्ग, नई दिल्ली-01  
Ground Floor, 4 Jeevan Deep Building, Parliament Street, New Delhi-01

To:- Sh. Kaushlesh Pratap Singh (Emp. Code - 2323) Ex - Assistant Section Officer  
Regional Office Alipur, Delhi.

CC:

- PS to DG, NYKS, New Delhi.
- Director (Personnel) NYKS Hqrs, New Delhi.
- Regional Director, NYKS PAO - Delhi
- Personal/Concerned File.

भूतल, 4 जीवन दीप भवन, संसद मार्ग, नई दिल्ली-110001  
Ground Floor, 4 Jeevan Deep Building, Parliament Street, New Delhi-110001  
Phone : 011-23442800

Visit us at <http://www.nyks.nic.in>

*[Signature]*  
04/03/24

### UNDERTAKING

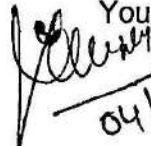
This is to undertake that I am unable to submit the No Objection Certificate as issuance of same may take time. I have already submitted request for issuance of NOC, the copy of which is hereby attached for your kind reference.

However, I confirm my eligibility for appearing in the examination as per the given advertisement.

I undertake to submit the above mentioned certificate/ document before the issue of the appointment letter, failing which, my candidature is liable to be rejected and I will have no claim on the candidature.

Thanking you

Yours faithfully

  
04/03/24

Signature of the Candidate

Name: Kaushlesh Pratap Singh

Mobile: 9716159089

To,

The Deputy Registrar(HR)  
Dr. B. R. Ambedkar University,  
Lothian road, Kashmere Gate,  
Delhi - 110006

Subject: No Objection Certificate & Experience certificate for applying for the post of Section Officer in  
CPPRI.

Respected Sir,

I wish to bring to your attention towards my interest in applying for the position of Section Officer in Central Pulp & Paper Research Institute, Saharanpur, U.P, in response to advertisement no. 01/2024 dated 20.02.2024. The deadline for applications is within one month from the date of advertisement in employment newspaper.

Kindly issue me No Objection Certificate and Experience certificate (in attached format) for applying for the post.

Yours Faithfully

*[Signature]*  
05/03/24  
Kaushlesh Pratap Singh  
Sr. Assistant (AUD272)



Encl.: Copy of Advertisement.